**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**Monday, August 16, 2021**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

**Note: Those who had Covid-19 concerns preventing them from attending in person were allowed**

**to participate by Zoom Conference Call without loss of voting privileges.**

Called to Order: By Matthew Linn at 5:35pm

Roll Call: George Sewell, Tray Murray, Mary Brocato, and Matthew Linn were present. Gary Conlay was excused. Kristi Copeland and Carolyn Carter were absent. Bienville, Caddo, DeSoto, Governor Appointee #2 and Governor Appointee #3 have no board representative at this time. A quorum of 4 out of 7 board members confirmed by Mary Brocato, Board Secretary. Doug Efferson, Executive Director was present.

Welcome/Special Guest/Introductions: Welcome to Tray Murray, our new Board member and Red River Parish representative.

Approval of Agenda: Moved by George Sewell to accept the agenda as presented, seconded by Tray Murray, and unanimously approved.

Approval of the Minutes for July 19, 2021: Moved by George Sewell to accept the minutes as presented, seconded by Mary Brocato, and unanimously approved.

Guest and Public Comments: None.

Executive Limitations: Doug Efferson gave a summary of his written report on Financial Conditions & Activities, Communication and Support to the Board, and End Focus of Grants and Contracts. Of note was that Fletcher Carter resigned from the Board effective July 26th and Njeri Camara completed her third three-year term on the Board effective August 6th. A brief discussion was held regarding the LDH/OBH Coordinated Crisis System plan with the board being invited to attend a regional stakeholder meeting on September 1st. The Strategic Plan Indicators Update was tabled until September. George Sewell moved to accept the report, seconded by Tray Murray, and unanimously approved without any policy changes.

Board Business: Matthew Linn led a review of the Delegation to the Executive Director policy. George Sewell moved to accept the policy without any changes, seconded by Tray Murray, and unanimously approved. Matthew Linn requested nominations for the Board Vice-Chair position since Fletcher Carter resigned from the Board. After a brief discussion, Tray Murray moved to appoint George Sewell Board Vice-Chair and appoint Gary Conlay Board Treasurer, seconded by Mary Brocato, and unanimously approved. The July Board Compliance Monitoring Summary Report was reviewed and accepted. The August Board Compliance Monitoring Tool was to be completed and given to Doug Efferson for summary. The next meeting date was agreed to be on Monday, September 20th at 5:30pm in-person or by Zoom for those with Covid-19 concerns.

Announcements/Acknowledgements: None.

Adjournment: George Sewell moved to adjourn the meeting at 6:15pm, seconded by Mary Brocato, and unanimously approved.

Minutes Prepared by Matthew Linn, Board Chair